

BANGLADESH NATIONAL MUSEUM

Application form for Enlistment of Vendor/Supplier/Contractor for Provision of goods works and Service for different Categories

□ CATEGORY A : Civil & Sanitary

**Bangladesh National Museum
Shahbag, Dhaka.**

Enlistment No :- 1/2015-2016

Bangladesh National Museum
Shahbag, Dhaka.

Corrigendum

To enable participation by more vendor/
supplier/construction firm the time of
submission of Application Form for
Enlistment published earlier by Invitation
No.01/2015-2016 in the Daily Shokaler
Khabar and The New Nation on 13th July
2015 is extended to 28th July 2015 up to 5-
00 pm. All conditions will remain
unchanged.

**BANGLADESH NATIONAL MUSEUM
SHAHBAG, DHAKA-1000**

Invitation for Enlistment

Invitation No- 01/2015-2016

1.	Procuring Entity Name :	Director General
2.	Invitation for :	Enlistment of goods, services & works provided
3.	Invitation Ref. No :	BNM/Eng./Goods & Works/3-A-511/2015-2016
4.	Date	08/07/2015
5.	Procurement Method	Limited Tendering Method
6.	Application Closing Date & Time	Date:22/07/2015, Time: 5.00 P.M.
7.	Name & Address of the Office(s)	Bangladesh National Museum, Shahbag, Dhaka.
	-Application Form Availability	On web site: www.bangladeshmuseum.gov.bd
	-Receiver of Application Form	Secretary, Bangladesh National Museum, Shahbag, Dhaka.
8.	Eligibility of Application	a. Must have valid Trade License b. Must have TIN c. Must have Bank Solvency Certificate d. Must have up-to-date income Tax Certificate e. Must have Documents as required and described in the Application form
9.	Price of Application Form	TK. 5000/- in the form of pay order/Bank draft in favour of secretary, Bangladesh National Museum
10.	Identify of Official Inviting Application	Dr. Md. Faroque Hossain Secretary Tel.N0-9674796,e-mail-dgmuseum @ yahoo.com
11.	The procuring entity reserves the right to reject all Applications	

Instruction to the Applicants for Enlistment under BNM

01. Intending Supplier (s)/Contractor(s)/Construction Firm(s) for Enlistment under BNM may download Application Form for each set from the web site of BNM; www.bangladeshmuseum.gov.bd.
02. Each page of the Application Form and related papers shall be signed & Sealed by the Applicant or person duly authorized, without which the Application will not be considered.
03. Necessary documents such as work order, work completion certificate, Payment certificate etc. furnished along with the Application Form must be duly attested by not below the rank of class-1 officer.
04. If any clarification is needed regarding Application Form, the Applicant may contact with the Officer invited Application for Enlistment.
05. (a) If any information, statement or certificate as furnished by the Applicant is found to be false or incorrect, the Application shall not be considered for Enlistment.
(b) If any information, statement or certificate is found to be false and incorrect at any time even after finalization, the Enlistment will be treated as canceled.
06. The Intending Supplier (s)/Contractor(s)/Construction Firm(s) shall have to deposit TK. 5000.00 (Five thousand) (Non-Refundable) with Application form for enlistment fee in favour of Secretary, Bangladesh National Museum in the form of pay Order/Bank Draft from any Scheduled Bank of Bangladesh.
07. Evaluation of the Application shall be made on the basis of the information and documents furnished by the Applicant.
08. The Employer or his authorized representative may conduct any investigation to verify the statements, documents, information etc. if and when required and found any misrepresentation or untrue/unjust statements, then the Application will not be considered.
09. The performance of the supplier (s)/Contractor(s)/Construction Firm(s) shall be reviewed in every financial year during which the enlistment may be voided or kept temporarily suspended or will not be renewal further. In such case, the decision of the Employer will be final.

10. The Employer if and when required, may pre-qualify/prepare a short list of supplier (s)/Contractor(s)/Construction Firm(s) among the enlisted contractors for any special/emergent nature of works basing on the performance of previous year (s).

11. For the aided projects, the guidelines of the concerned financing agency shall be followed. In that case an open tender may be invited and if necessary, tender shall be invited from the supplier (s)/Contractor(s)/Contraction Firm(s) duly pre-qualified or short listed as per guidelines of the financing agency concerned.

12. Applicants shall have to provide the documents of enlistment (if any) under any Govt./Semi Govt./Autonomous body. If, any fact is suppressed and subsequently detected as false/misrepresentation, application will not be considered.

13. Intending supplier (s)/Contractor(s)/Contraction Firm(s) may apply more than one category for enlistment.

14. The enlistment will be valid for a period of 01 (one) year i.e. for the fiscal year 2015-2016

15. The Procuring Entity (PE) reserves the right to extend the validly period of enlistment by renewal. fee of TK.2,000/-(Two Thousand) for next year.

16. The Employer reserves the right to enlist and not to enlist any Contractor/Construction Firm without assigning any reason whatsoever.

I have gone through the above instructions, understood and agreed.

Signature of the supplier/Contractor/

Construction Firm with Date & Seal.

Application Submission Letter

IFE No:_____

Date: dd/mm/yy

To: *[Name and address of Procuring Entity]*

I/We declare that, I/we have the legal capacity to enter into a contract with you, and have not been declared ineligible by the Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive or coercive practices.

I/We am/are not submitting more than one Application in this enlistment/ renewal of enlistment process in my/our own name or other name or in different names.

I/We have examined and have no reservations to the Document issued by you.

I/We certify that to the best of my/our knowledge, the information provided by me/us is correct and true.

I/We understand that if any of the particulars and statements provided above is proven to be incorrect and false, my/our enlistment shall be liable to cancellation.

I/We understand that you reserve the right to reject all the Applications or annul the enlistment proceedings without incurring any liability to Applicant.

Signature of the Applicant

Bangladesh National Museum

Shahbagh, Dhaka.

Application Form for Enlistment

[This Form should be completed and signed by Applicant]

To: <i>[Name and address of Procuring Entity]</i>	Date :
Invitation for Enlistment No: 01/2015-2016	
Application Type: <input type="checkbox"/> First Time Application <input type="checkbox"/> Renewal Application <i>[USE ✓ MARKS]</i>	

1. Information of the Applicant		
1.1	Applicant's legal Name:	
1.2	Constitution of Applicant: <i>[USE ✓ MARKS]</i>	<input type="checkbox"/> Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Pvt. Ltd
1.3	Date of Constitution :	
1.4	Business/Mailing Address :	<ul style="list-style-type: none"> • Vill/Street: • P.O: • District/City: • Post Code: • Telephone: • Fax: • E-Mail:
1.4	VAT Registration Number :	
1.5	TIN :	
1.6	Personal Information of Proprietor/Managing Director/.....	<ul style="list-style-type: none"> • Name: • Male / Female <i>[USE ✓ MARKS]</i> • Father's Name: • Mother's name: • Age: • Educational Qualification: • National ID (if any):

1.7	Contact Details	<ul style="list-style-type: none"> • Téléphone: • Fax: • E-Mail: 	
1.8	Particulars of Bank Account	<ul style="list-style-type: none"> • Name of the Bank: • Branch: • A/C No: 	
2. Other Information of the Applicant			
2.1	Applicant Category	<input type="checkbox"/> Category A : Civil & Sanitary (1) cZ@KvR/ (2) cZ@ms~vi I tgi vGZ/ (3) iv~I/Wb ms~vi KvR/ (4) Kv~Vi KvR/ (5) ev_i ag wdlUsm mi ei vn/tgi vGZ/ (6) m~mbUvi x/cw~s Kv~R e~üZ gjj vGvj mi ei vn/	
2.4	Number of Employees:	<i>[List of Key Personnel, Bio-data of Technical Personnel]</i> <ul style="list-style-type: none"> • Technical: • Support staff: • Others: 	
2.5	Construction Equipment availability (if any):	<ul style="list-style-type: none"> • Name of equipment: • Number: • Year of ownership/acquisition: • Present Condition: 	
2.6	Financial Resources available to meet the construction cash flow :		
	No	Source of Financing	Amount Available

3.	Information on Debarment:		
3.1	Have you ever been debarred by any Govt. agency <i>[USE ✓ MARKS]</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please state when and where.
4.	Qualification requirement:		
4.1	a. Valid Trade License with last 05 (five) Years Documents. b. TIN Certificate c. Bank Solvency Certificate issued after publication of Invitation notice mentioning minimum present balance of TK. 08.00 (Eight) lac. d. Bank Transaction statement for last 05 (five) Years. e. National ID f. Up-to-date Income Tax clearance certificate g. The vendor/Supplier/Contractor must have documents for overall 5(Five) years working experience.		

	<p>h. The vendor/ Supplier/Contractor must have following capacity of working experience;</p> <p>i) Must have experience for completion of similar type of works at least 3.00 (three) Core over a period of 5(Five) years in any Govt./Semi Govt./ Autonomous bodies</p> <p>ii) Must have an experience for completion of similar type of works at least 30.00(thirty) Lac in a single work order over a period of 3(Three) years in any Govt./Semi Govt./ Autonomous bodies</p> <ul style="list-style-type: none"> • Incomplete Application will not be considered. • Failing Submission of any document as required or submission of false document the application will be treated as Non-Responsive 	
5.	Attachment (tick appropriate one):	
5.1	• 3 copies of PP size photograph of Proprietor/Managing Director	<input type="checkbox"/>
5.2	• TIN Certificate	<input type="checkbox"/>
5.3	• VAT Registration certificate	<input type="checkbox"/>
5.4	• Affidavit/Article of Association of the Firm (as applicable)	<input type="checkbox"/>
5.5	• Valid Trade License with last 05(Five) Years Documents.	<input type="checkbox"/>
5.6	Bank Solvency Certificate issued after publication of Invitation notice mentioning minimum present balance of TK. 08.00 (Eight) lac.	<input type="checkbox"/>
5.7	* Up-to-date Income Tax clearance certificate	<input type="checkbox"/>
5.8	• Bio-data of Key Technical Personnel	<input type="checkbox"/>
5.9	<ul style="list-style-type: none"> • Tk. 03.00 (three) crore working experience over a period of last 05 (five) years for similar type work. • Minimum 30.00 (thirty) Lac in a single work order. 	<input type="checkbox"/>
5.10	• National Identity Card	<input type="checkbox"/>
6.	Specimen Signature of the Applicant:	<div style="border: 1px solid black; height: 25px; width: 100%; margin-bottom: 5px;"></div> <div style="border: 1px solid black; height: 25px; width: 100%; margin-bottom: 5px;"></div> <div style="border: 1px solid black; height: 25px; width: 100%;"></div>

BANGLADESH NATIONAL MUSEUM

Application form for Enlistment of Vendor/Supplier/Contractor for Provision of goods works and Service for different Categories

CATEGORY B : Electrical

**Bangladesh National Museum
Shahbag, Dhaka.**

Enlistment No :- 1/2015-2016

Bangladesh National Museum
Shahbag, Dhaka.

Corrigendum

To enable participation by more vendor/supplier/construction firm the time of submission of Application Form for Enlistment published earlier by Invitation No. 01/2015-2016 in the Daily Shokaler Khobar and The New Nation on 13 th July 2015 is extended to 28th July 2015 up to 5-00 pm. All conditions will remain unchanged.

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SHAHBAG, DHAKA-1000**

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4.	Date	08/07/2015
5.	Procurement Method	Limited Tendering Method
6.	Application Closing Date & Time	Date:22/07/2015, Time: 5.00 P.M.
7.	Name & Address of the Office(s)	Bangladesh National Museum, Shahbag, Dhaka.
	-Application Form Availability	On web site: www.bangladeshmuseum.gov.bd
	-Receiver of Application Form	Secretary, Bangladesh National Museum, Shahbag, Dhaka.
8.	Eligibility of Application	a. Must have valid Trade License b. Must have TIN c. Must have Bank Solvency Certificate d. Must have up-to-date income Tax Certificate e. Must have Documents as required and described in the Application form
9.	Price of Application Form	TK. 5000/- in the form of pay order/Bank draft in favour of secretary, Bangladesh National Museum
10.	Identify of Official Inviting Application	Dr. Md. Faroque Hossain Secretary Tel.N0-9674796,e-mail-dgmuseum @ yahoo.com
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03. Necessary documents such as work order, work completion certificate, Payment certificate etc. furnished along with the Application Form must be duly attested by not below the rank of class-1 officer.
04. If any clarification is needed regarding Application Form, the Applicant may contact with the Officer invited Application for Enlistment.
05. (a) If any information, statement or certificate as furnished by the Applicant is found to be false or incorrect, the Application shall not be considered for Enlistment.
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06. The Intending Supplier (s)/Contractor(s)/Construction Firm(s) shall have to deposit TK. 5000.00 (Five thousand) (Non-Refundable) with Application form for enlistment fee in favour of Secretary, Bangladesh National Museum in the form of pay Order/Bank Draft from any Scheduled Bank of Bangladesh.
07. Evaluation of the Application shall be made on the basis of the information and documents furnished by the Applicant.
08. The Employer or his authorized representative may conduct any investigation to verify the statements, documents, information etc. if and when required and found any misrepresentation or untrue/unjust statements, then the Application will not be considered.
09. The performance of the supplier (s)/Contractor(s)/Construction Firm(s) shall be reviewed in every financial year during which the enlistment may be voided or kept temporarily suspended or will not be renewal further. In such case, the decision of the Employer will be final.

10. The Employer if and when required, may pre-qualify/prepare a short list of supplier (s)/Contractor(s)/Construction Firm(s) among the enlisted contractors for any special/emergent nature of works basing on the performance of previous year (s).

11. For the aided projects, the guidelines of the concerned financing agency shall be followed. In that case an open tender may be invited and if necessary, tender shall be invited from the supplier (s)/Contractor(s)/Contraction Firm(s) duly pre-qualified or short listed as per guidelines of the financing agency concerned.

12. Applicants shall have to provide the documents of enlistment (if any) under any Govt./Semi Govt./Autonomous body. If, any fact is suppressed and subsequently detected as false/misrepresentation, application will not be considered.

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14. The enlistment will be valid for a period of 01 (one) year i.e. for the fiscal year 2015-2016

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16. The Employer reserves the right to enlist and not to enlist any Contractor/Contraction Firm without assigning any reason at whatsoever.

I have gone through the above instructions, understood and agreed.

Signature of the supplier/Contractor/
Construction Firm with Date & Seal.

Application Submission Letter

IFE No: _____

Date: dd/mm/yy

To: *[Name and address of Procuring Entity]*

I/We declare that, I/we have the legal capacity to enter into a contract with you, and have not been declared ineligible by the Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive or coercive practices.

I/We am/are not submitting more than one Application in this enlistment/ renewal of enlistment process in my/our own name or other name or in different names.

I/We have examined and have no reservations to the Document issued by you.

I/We certify that to the best of my/our knowledge, the information provided by me/us is correct and true.

I/We understand that if any of the particulars and statements provided above is proven to be incorrect and false, my/our enlistment shall be liable to cancellation.

I/We understand that you reserve the right to reject all the Applications or annul the enlistment proceedings without incurring any liability to Applicant.

Signature of the Applicant

Bangladesh National Museum
Shahbag, Dhaka.

Application Form for Enlistment

[This Form should be completed and signed by Applicant]

To: <i>[Name and address of Procuring Entity]</i>	Date :
Invitation for Enlistment No: 01/2015-2016	
Application Type: <input type="checkbox"/> First Time Application <input type="checkbox"/> Renewal Application <i>[USE ✓ MARKS]</i>	

1. Information of the Applicant		
1.1	Applicant's legal Name:	
1.2	Constitution of Applicant: <i>[USE ✓ MARKS]</i>	<input type="checkbox"/> Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Pvt. Ltd
1.3	Date of Constitution :	
1.4	Business/Mailing Address :	<ul style="list-style-type: none"> • Vill/Street: • P.O: • District/City: • Post Code: • Telephone: • Fax: • E-Mail:
1.4	VAT Registration Number :	
1.5	TIN :	
1.6	Personal Information of Proprietor/Managing Director/.....	<ul style="list-style-type: none"> • Name: • Male / Female <i>[USE ✓ MARKS]</i> • Father's Name: • Mother's name: • Age: • Educational Qualification: • National ID (if any):

1.7	Contact Details	<ul style="list-style-type: none"> • Téléphoné: • Fax: • E-Mail:
1.8	Particulars of Bank Account	<ul style="list-style-type: none"> • Name of the Bank: • Branch: • A/C No:
2. Other Information of the Applicant		
2.1	Applicant Category	<input type="checkbox"/> Category B : Electrical 1) %e`yZK gij vgvj mi ei vn/tg ivgZ/ (2) Btj ±lbK `è`w` mi ei vn I tg ivgZ/ (3) Gqvi Kžvi mwffms I tg ivgZ/ (4) kxZivZc mbqšŸ KtR e`eüZ gij vgvj mi ei vn I msþhvRb/
2.4	Number of Employees:	<i>[List of Key Personnel, Bio-data of Technical Personnel]</i> <ul style="list-style-type: none"> • Technical: • Support staff: • Others:
2.5	Construction Equipment availability (if any):	<ul style="list-style-type: none"> • Name of equipment: • Number: • Year of ownership/acquisition: • Present Condition:
2.6	Financial Resources available to meet the construction cash flow :	
	No	Source of Financing
		Amount Available

3.	Information on Debarment:		
3.1	Have you ever been debarred by any Govt. agency <i>[USE ✓ MARKS]</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please state when and where.
4.	Qualification requirement:		
4.1	a) Valid Trade License with last 05 (five) years Document. b) TIN Certificate c) Bank Solvency Certificate issued after publication of Invitation notice mentioning Minimum present balance of TK. 3.00 (three) lac. d) Bank Transaction statement for last 05 (five) years. e) National ID f) Up-to-date Income Tax clearance certificate g) Valid ABC Supervisory Licence from electrical Licensing board . h) The vendor/Supplier/Contractor must have documents for overall 5(Five) years working experience in any Govt./Semi Govt./Autonomous Bodies. i) The vendor/ Supplier/Contractor must have following capacity of working experience;		

	<p>01) Must have experience for completion of similar type of works at least 01.00(one) Core over a period of last 5(Five) years in any Govt./Semi Govt./ Autonomous bodies</p> <p>02) Must have an experience for completion of similar type of works at least 20.00(Twenty) Lac in a single work order over a period of last 3(Three) years in any Govt./Semi Govt./ Autonomous bodies.</p> <p>* Incomplete Application will not be Considered.</p> <p>* Failing Submission of any document as required or submission of false document the application will be treated as Non-Responsive.</p>	
5.	Attachment (tick appropriate one):	
5.1	• 3 copies of PP size photograph of Proprietor/Managing Director	<input type="checkbox"/>
5.2	• TIN Certificate	<input type="checkbox"/>
5.3	• VAT Registration certificate	<input type="checkbox"/>
5.4	• Affidavit/Article of Association of the Firm (as applicable)	<input type="checkbox"/>
5.5	* Valid Trade License with last 05 (five) years Document.	<input type="checkbox"/>
5.6	* Bank Solvency Certificate issued after publication of Invitation notice mentioning Minimum present balance of TK. 3.00 (three) lac.	
5.7	* Up-to-date Income Tax clearance certificate	
5.8	• Bio-data of Key Technical Personnel	<input type="checkbox"/>
5.9	<ul style="list-style-type: none"> • Valid ABC Supervisory Licence. • Tk. 01.00 (one) crore working experience over a period for last 05 (five) years. • Minimum Tk. 20.00 (Twenty) Lac working experience in a single work order. 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
5.10	• National Identity Card	<input type="checkbox"/>
6.	Specimen Signature of the Applicant:	<div style="border: 1px solid black; height: 25px; width: 100%; margin-bottom: 5px;"></div> <div style="border: 1px solid black; height: 25px; width: 100%; margin-bottom: 5px;"></div> <div style="border: 1px solid black; height: 25px; width: 100%;"></div>

Bangladesh National Museum

Application form for Enlistment of Vendor/Supplier/Contractor for Provision of goods works and Service for different Categories

- Category C : Stationery, Office Equipment & Others**

**Bangladesh National Museum
Shahbag, Dhaka.**

Enlistment No :- 1/2015-2016

Bangladesh National Museum
Shahbag, Dhaka.

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I/We am/are not submitting more than one Application in this enlistment/ renewal of enlistment process in my/our own name or other name or in different names.

I/We have examined and have no reservations to the Document issued by you.

I/We certify that to the best of my/our knowledge, the information provided by me/us is correct and true.

I/We understand that if any of the particulars and statements provided above is proven to be incorrect and false, my/our enlistment shall be liable to cancellation.

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Signature of the Applicant

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Shahbag, Dhaka.

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Application Type: <input type="checkbox"/> First Time Application <input type="checkbox"/> Renewal Application <i>[USE ✓ MARKS]</i>	

1. Information of the Applicant		
1.1	Applicant's legal Name:	
1.2	Constitution of Applicant: <i>[USE ✓ MARKS]</i>	<input type="checkbox"/> Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Pvt. Ltd
1.3	Date of Constitution :	
1.4	Business/Mailing Address :	<ul style="list-style-type: none"> • Vill/Street: • P.O: • District/City: • Post Code: • Telephone: • Fax: • E-Mail:
1.4	VAT Registration Number :	
1.5	TIN :	
1.6	Personal Information of Proprietor/Managing Director/.....	<ul style="list-style-type: none"> • Name: • Male / Female <i>[USE ✓ MARKS]</i> • Father's Name: • Mother's name: • Age: • Educational Qualification: • National ID (if any):
1.7	Contact Details	<ul style="list-style-type: none"> • Telephone: • Fax: • E-Mail:

1.8	Particulars of Bank Account	<ul style="list-style-type: none"> Name of the Bank: Branch: A/C No:
2. Other Information of the Applicant		
2.1	Applicant Category	<input type="checkbox"/> Category C : Stationery, Office Equipment & Others 1) ম্যাক্সিমাম স্টেশনারি/অফিস সরঞ্জাম/অন্যান্য (2) ক্রয়/বিক্রয়/সেবার ম্যাক্সিমাম (3) বিক্রয়/সেবার ম্যাক্সিমাম/অন্যান্য (4) আদমিষ্টান্ন/সেবার ম্যাক্সিমাম/অন্যান্য (5) অর্থাভোগ্য ম্যাক্সিমাম/অন্যান্য (6) ডিসপোজিট ম্যাক্সিমাম।
2.4	Number of Employees:	<i>[List of Key Personnel, Bio-data of Technical Personnel]</i> <ul style="list-style-type: none"> Technical: Support staff: Others:
2.5	Construction Equipment availability (if any):	<ul style="list-style-type: none"> Name of equipment: Number: Year of ownership/acquisition: Present Condition:
2.6	Financial Resources available to meet the construction cash flow :	
	No	Source of Financing
		Amount Available

3.	Information on Debarment:		
3.1	Have you ever been debarred by any Govt. agency <i>[USE ✓ MARKS]</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please state when and where.
4.	Qualification requirement:		
4.1	01) Valid Trade License with in 03(three) years Documents. 02)TIN Certificate 03)Bank Solvency Certificate issued after publication of Invitation notice mentioning minimum present balance of TK. 03.00 (three) lac. 04)Bank transaction statement for last 03(three) years. 05)National ID 06)Up-to-date Income Tax clearance certificate 07)The vendor/Supplier/Contractor must have documents for overall 03(three) years working experience in any Govt./Semi Govt./Autonomous bodies.		

	<p>i)The vendor/ Supplier /Contractor must have following capacity of working experience;</p> <p>ii) Must have experience for completion of similar type of works at least 30.00(thirty) Lac over a period of last 03(three) years in any Govt./Semi Govt./ Autonomous bodies.</p> <p>iii) Must have an experience for completion of similar type of works at least 5.00(five) Lac in a single work order over a period of last 03(Three) years in any Govt./Semi Govt./ Autonomous bodies.</p> <p>* Incomplete Application will not be considered.</p> <p>* Failing Submission of any document as required or submission of false document the application will be treated as Non-Responsive</p>	
5.	Attachment (tick appropriate one):	
5.1	• 3 copies of PP size photograph of Proprietor/Managing Director	<input type="checkbox"/>
5.2	• TIN Certificate	<input type="checkbox"/>
5.3	• VAT Registration certificate	<input type="checkbox"/>
5.4	• Affidavit/Article of Association of the Firm (as applicable)	<input type="checkbox"/>
5.5	• Valid Trade License with 03(Three) years Documents.	<input type="checkbox"/>
5.6	• Up-to-date Income Tax clearance certificate	<input type="checkbox"/>
5.7	Bank solvency issued after publication of Invitation notice mentioning minimum present balance of TK. 03.00 (three) lac.	<input type="checkbox"/>
5.8	• Bio-data of Key Technical Personnel	<input type="checkbox"/>
5.9	<ul style="list-style-type: none"> • Tk 30.00 (Thirty) Lac Overall Working Experience over a period of last 03(three) years. • Minimum 05.00 (Five) Lac working experience in a single work order . 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
5.10	• National Identity Card	<input type="checkbox"/>
6.	Specimen Signature of the Applicant:	<div style="border: 1px solid black; height: 25px; width: 100%;"></div> <div style="border: 1px solid black; height: 25px; width: 100%;"></div> <div style="border: 1px solid black; height: 25px; width: 100%;"></div>

BANGLADESH NATIONAL MUSEUM

Application form for Enlistment of Vendor/Supplier/Contractor for Provision of goods works and Service for different Categories

- CATEGORY D : Gallery Decoration, Display, Museum Artefacts, Sculpture painting etc.**

**Bangladesh National Museum
Shahbag, Dhaka.**

Enlistment No :- 1/2015-2016

Bangladesh National Museum
Shahbag, Dhaka.

Corrigendum

To enable participation by more vendor/
supplier/construction firm the time of
submission of Application Form for
Enlistment published earlier by Invitation
No. 01/2015-2016 in the Daily Shokaler
Khabar and The New Nation on 13th July
2015 is extended to 28th July 2015 up to 5-
00 pm. All conditions will remain
unchanged.

**BANGLADESH NATIONAL MUSEUM
SHAHBAG, DHAKA-1000**

Invitation for Enlistment

Invitation No- 01/2015-2016

1.	Procuring Entity Name :	Director General
2.	Invitation for :	Enlistment of goods, services & works provided
3.	Invitation Ref. No :	BNM/Eng./Goods & Works/3-A-511/2015-2016
4.	Date	08/07/2015
5.	Procurement Method	Limited Tendering Method
6.	Application Closing Date & Time	Date:22/07/2015, Time: 5.00 P.M.
7.	Name & Address of the Office(s)	Bangladesh National Museum, Shahbag, Dhaka.
	-Application Form Availability	On web site: www.bangladeshmuseum.gov.bd
	-Receiver of Application Form	Secretary, Bangladesh National Museum, Shahbag, Dhaka.
8.	Eligibility of Application	a. Must have valid Trade License b. Must have TIN c. Must have Bank Solvency Certificate d. Must have up-to-date income Tax Certificate e. Must have Documents as required and described in the Application form
9.	Price of Application Form	TK. 5000/- in the form of pay order/Bank draft in favour of secretary, Bangladesh National Museum
10.	Identify of Official Inviting Application	Dr. Md. Faroque Hossain Secretary Tel.N0-9674796,e-mail-dgmuseum @ yahoo.com
11.	The procuring entity reserves the right to reject all Applications	

Instruction to the Applicants for Enlistment under BNM

06. Intending Supplier (s)/Contractor(s)/Construction Firm(s) for Enlistment under BNM may download Application Form for each set from the web site of BNM; www.bangladeshmuseum.gov.bd.
07. Each page of the Application Form and related papers shall be signed & Sealed by the Applicant or person duly authorized, without which the Application will not be considered.
08. Necessary documents such as work order, work completion certificate, Payment certificate etc. furnished along with the Application Form must be duly attested by not below the rank of class-1 officer.
09. If any clarification is needed regarding Application Form, the Applicant may contact with the Officer invited Application for Enlistment.
10. (a) If any information, statement or certificate as furnished by the Applicant is found to be false or incorrect, the Application shall not be considered for Enlistment.
(b) If any information, statement or certificate is found to be false and incorrect at any time even after finalization, the Enlistment will be treated as canceled.
06. The Intending Supplier (s)/Contractor(s)/Construction Firm(s) shall have to deposit TK. 5000.00 (Five thousand) (Non-Refundable) with Application form for enlistment fee in favour of Secretary, Bangladesh National Museum in the form of pay Order/Bank Draft from any Scheduled Bank of Bangladesh.
07. Evaluation of the Application shall be made on the basis of the information and documents furnished by the Applicant.
08. The Employer or his authorized representative may conduct any investigation to verify the statements, documents, information etc. if and when required and found any misrepresentation or untrue/unjust statements, then the Application will not be considered.
09. The performance of the supplier (s)/Contractor(s)/Construction Firm(s) shall be reviewed in every financial year during which the enlistment may be voided or kept temporarily suspended or will not be renewal further. In such case, the decision of the Employer will be final.

10. The Employer if and when required, may pre-qualify/prepare a short list of supplier (s)/Contractor(s)/Construction Firm(s) among the enlisted contractors for any special/emergent nature of works basing on the performance of previous year (s).
11. For the aided projects, the guidelines of the concerned financing agency shall be followed. In that case an open tender may be invited and if necessary, tender shall be invited from the supplier (s)/Contractor(s)/Contraction Firm(s) duly pre-qualified or short listed as per guidelines of the financing agency concerned.
12. Applicants shall have to provide the documents of enlistment (if any) under any Govt./Semi Govt./Autonomous body. If, any fact is suppressed and subsequently detected as false/misrepresentation, application will not be considered.
13. Intending supplier (s)/Contractor(s)/Construction Firm(s) may apply more than one category for enlistment.
14. The enlistment will be valid for a period of 01 (one) year i.e. for the fiscal year 2015-2016.
15. The Procuring Entity (PE) reserves the right to extend the validly period of enlistment by renewal. fee of TK.2,000/- (Two Thousand) for next year.
16. The Employer reserves the right to enlist and not to enlist any Contractor/Contraction Firm without assigning any reason at whatsoever.

I have gone through the above instructions, understood and agreed.

Signature of the supplier/Contractor/
Construction Firm with Date & Seal.

Application Submission Letter

IFE No:_____

Date: dd/mm/yy

To: *[Name and address of Procuring Entity]*

I/We declare that, I/we have the legal capacity to enter into a contract with you, and have not been declared ineligible by the Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive or coercive practices.

I/We am/are not submitting more than one Application in this enlistment/ renewal of enlistment process in my/our own name or other name or in different names.

I/We have examined and have no reservations to the Document issued by you.

I/We certify that to the best of my/our knowledge, the information provided by me/us is correct and true.

I/We understand that if any of the particulars and statements provided above is proven to be incorrect and false, my/our enlistment shall be liable to cancellation.

I/We understand that you reserve the right to reject all the Applications or annul the enlistment proceedings without incurring any liability to Applicant.

Signature of the Applicant

Bangladesh National Museum

Shahbagh, Dhaka.

Application Form for Enlistment

[This Form should be completed and signed by Applicant]

To: <i>[Name and address of Procuring Entity]</i>	Date :
Invitation for Enlistment No: 01/2015-2016	
Application Type: <input type="checkbox"/> First Time Application <input type="checkbox"/> Renewal Application <i>[USE ✓ MARKS]</i>	

1. Information of the Applicant		
1.1	Applicant's legal Name:	
1.2	Constitution of Applicant: <i>[USE ✓ MARKS]</i>	<input type="checkbox"/> Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Pvt. Ltd
1.3	Date of Constitution :	
1.4	Business/Mailing Address :	<ul style="list-style-type: none"> • Vill/Street: • P.O: • District/City: • Post Code: • Telephone: • Fax: • E-Mail:
1.4	VAT Registration Number :	
1.5	TIN :	
1.6	Personal Information of Proprietor/Managing Director/.....	<ul style="list-style-type: none"> • Name: • Male / Female <i>[USE ✓ MARKS]</i> • Father's Name: • Mother's name: • Age: • Educational Qualification: • National ID (if any):

1.7	Contact Details	<ul style="list-style-type: none"> • Telephone: • Fax: • E-Mail: 	
1.8	Particulars of Bank Account	<ul style="list-style-type: none"> • Name of the Bank: • Branch: • A/C No: 	
2. Other Information of the Applicant			
2.1	Applicant Category	<input type="checkbox"/> Category D : Gallery Decoration, Display, Museum Artefacts, Sculpture painting etc. (1) M'ij vi x ms vi /mW%4ZKi Y/Dc vcb KvR (2) Rv`Yi ub`k0 tcBwUs, ^Zj wPÎ, fv`h©Zwi BZ`wv` (3) c0KwZK BwZnm uefvMi ub`k0 DcthvMx gvj vgvj (4) mgKvj xb ub`k0 msMh I mi ei vn (5) g#Wj /#i wckv ^Zwi I Dc vcb KvR (6) Rv`Yi DcthvMx ub`k0 mi ei vn	
2.4	Number of Employees:	[<i>List of Key Personnel, Bio-data of Technical Personnel</i>] <ul style="list-style-type: none"> • Technical: • Support staff: • Others: 	
2.5	Construction Equipment availability (if any):	<ul style="list-style-type: none"> • Name of equipment: • Number: • Year of ownership/acquisition: • Present Condition: 	
2.6	Financial Resources available to meet the construction cash flow :		
	No	Source of Financing	Amount Available

3.	Information on Debarment:		
3.1	Have you ever been debarred by any Govt. agency <p style="text-align: center;"><i>[USE ✓ MARKS]</i></p>	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please state when and where.
4.	Qualification requirement:		
4.1	<ul style="list-style-type: none"> a. Valid Trade License with 05 (five) years Documents. b. TIN Certificate c. Bank Solvency Certificate issued after publication of invitation notice mentioning minimum present balance of TK. 10.00 (Ten) lac. d. Bank Transaction statement for last 05 (five) Years. e. National ID f. Up-to-date Income Tax clearance certificate 		

	<p>g. The vendor/Supplier/Contractor must have documents for overall 5(Five) years working experience for Similar works in any Govt./Semi Govt/Autonomous bodies.</p> <p>h. The vendor/ Supplier/Contractor must have following capacity of working experience;</p> <p>i) Must have experience for completion of similar type of works at least 3.00(three) Core over a period of 05(Five) years in any Govt./Semi Govt./ Autonomous bodies.</p> <p>ii) Must have an experience for completion of similar type of works at least 30.00(thirty) Lac in a single work order over a period of 05 (five) years in any Museum under any Govt./Semi Govt./ Autonomous bodies.</p> <p>iii) The Tenderer should be a post Graduate Artist or it must have a Post Graduate Artist with experience for renovation and decoration work in the Museum Gallery.</p> <p>* Incomplete Application will not be Considered.</p> <p>* Failing Submission of any document as required or submission of false document the application will be treated as Non-Responsive</p>	
5.	Attachment (tick appropriate one):	
5.1	* 3 copies of PP size photograph of Proprietor/Managing Director	<input type="checkbox"/>
5.2	* TIN Certificate	<input type="checkbox"/>
5.3	* VAT Registration certificate	<input type="checkbox"/>
5.4	* Affidavit/Article of Association of the Firm (as applicable)	<input type="checkbox"/>
5.5	* Valid Trade License with in 05 (five) years Documents.	<input type="checkbox"/>
5.6	* Bank Solvency Certificate after publication of notice mentioning minimum present balance of TK. 10.00 (Ten) lac.	<input type="checkbox"/>
5.7	* Income Tax clearance certificate.	<input type="checkbox"/>
5.8	* Bio-data of Key Technical Personnel	<input type="checkbox"/>
5.9	* Tk. 3.00 (three) crore working experience over a period of last 05 (five) years for similar type work.	<input type="checkbox"/>
	* Minimum TK. 30.00 (thirty) Lac in a single work order.	<input type="checkbox"/>
	* National Identity Card	<input type="checkbox"/>
6.	Specimen Signature of the Applicant:	<div style="border: 1px solid black; height: 25px; width: 100%; margin-bottom: 5px;"></div> <div style="border: 1px solid black; height: 25px; width: 100%; margin-bottom: 5px;"></div> <div style="border: 1px solid black; height: 25px; width: 100%;"></div>

BANGLADESH NATIONAL MUSEUM

Application form for Enlistment of Vendor/Supplier/Contractor for Provision of goods works and Service for different Categories

□ CATEGORY E : Printing, Publication & Others

**Bangladesh National Museum
Shahbag, Dhaka.**

Enlistment No :-1/2015-2016

D/G. Standard Application Form one.

Bangladesh National Museum
Shahbagh, Dhaka.

Corrigendum

To enable participation by more vendor/supplier/construction firm the time of submission of Application Form for Enlistment published earlier by Invitation No. 01/2015-2016 in the Daily Shokaler Khobar and The New Nation on 13 th July 2015 is extended to 28th July 2015 upto 5-00 pm. All conditions will remain unchanged.

**BANGLADESH NATIONAL MUSEUM
SHAHBAG, DHAKA-1000**

Invitation for Enlistment

Invitation No- 01/2015-2016

1.	Procuring Entity Name :	Director General
2.	Invitation for :	Enlistment of goods, services & works provided
3.	Invitation Ref. No :	BNM/Eng./Goods & Works/3-A-511/2015-2016
4.	Date	08/07/2015
5.	Procurement Method	Limited Tendering Method
6.	Application Closing Date & Time	Date:22/07/2015, Time: 5.00 P.M.
7.	Name & Address of the Office(s)	Bangladesh National Museum, Shahbag, Dhaka.
	-Application Form Availability	On web site: www.bangladeshmuseum.gov.bd
	-Receiver of Application Form	Secretary, Bangladesh National Museum, Shahbag, Dhaka.
8.	Eligibility of Application	a. Must have valid Trade License b. Must have TIN c. Must have Bank Solvency Certificate d. Must have up-to-date income Tax Certificate e. Must have Documents as required and described in the Application form
9.	Price of Application Form	TK. 5000/- in the form of pay order/Bank draft in favour of secretary, Bangladesh National Museum
10.	Identify of Official Inviting Application	Dr. Md. Faroque Hossain Secretary Tel.N0-9674796,e-mail-dgmuseum @ yahoo.com
11.	The procuring entity reserves the right to reject all Applications	

Instruction to the Applicants for Enlistment under BNM

01. Intending Supplier (s)/Contractor(s)/Construction Firm(s) for Enlistment under BNM may download Application Form for each set from the web site of BNM; www.bangladeshmuseum.gov.bd.
02. Each page of the Application Form and related papers shall be signed & Sealed by the Applicant or person duly authorized, without which the Application will not be considered.
03. Necessary documents such as work order, work completion certificate, Payment certificate etc. furnished along with the Application Form must be duly attested by not below the rank of class-1 officer.
04. If any clarification is needed regarding Application Form, the Applicant may contact with the Officer invited Application for Enlistment.
05. (a) If any information, statement or certificate as furnished by the Applicant is found to be false or incorrect, the Application shall not be considered for Enlistment.
(b) If any information, statement or certificate is found to be false and incorrect at any time even after finalization, the Enlistment will be treated as canceled.
06. The Intending Supplier (s)/Contractor(s)/Construction Firm(s) shall have to deposit TK. 5000.00 (Five thousand) (Non-Refundable) with Application form for enlistment fee in favour of Secretary, Bangladesh National Museum in the form of pay Order/Bank Draft from any Scheduled Bank of Bangladesh.
07. Evaluation of the Application shall be made on the basis of the information and documents furnished by the Applicant.
08. The Employer or his authorized representative may conduct any investigation to verify the statements, documents, information etc. if and when required and found any misrepresentation or untrue/unjust statements, then the Application will not be considered.
09. The performance of the supplier (s)/Contractor(s)/Construction Firm(s) shall be reviewed in every financial year during which the enlistment may be voided or kept temporarily suspended or will not be renewal further. In such case, the decision of the Employer will be final.

10. The Employer if and when required, may pre-qualify/prepare a short list of supplier (s)/Contractor(s)/Construction Firm(s) among the enlisted contractors for any special/emergent nature of works basing on the performance of previous year (s).

11. For the aided projects, the guidelines of the concerned financing agency shall be followed. In that case an open tender may be invited and if necessary, tender shall be invited from the supplier (s)/Contractor(s)/Contraction Firm(s) duly pre-qualified or short listed as per guidelines of the financing agency concerned.

12. Applicants shall have to provide the documents of enlistment (if any) under any Govt./Semi Govt./Autonomous body. If, any fact is suppressed and subsequently detected as false/misrepresentation, application will not be considered.

13. Intending supplier (s)/Contractor(s)/Construction Firm(s) may apply more than one category for enlistment.

14. The enlistment will be valid for a period of 01 (one) year i.e. for the fiscal year 2015-2016.

15. The Procuring Entity (PE) reserves the right to extend the validly period of enlistment by renewal. fee of TK.2,000/-(Two Thousand) for next year.

16. The Employer reserves the right to enlist and not to enlist any Contractor/Contraction Firm without assigning any reason at whatsoever.

I have gone through the above instructions, understood and agreed.

Signature of the supplier/Contractor/
Construction Firm with Date & Seal.

Application Submission Letter

IFE No: _____

Date:

To: *[Name and address of Procuring Entity]*

I/We declare that, I/we have the legal capacity to enter into a contract with you, and have not been declared ineligible by the Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive or coercive practices.

I/We am/are not submitting more than one Application in this enlistment/ renewal of enlistment process in my/our own name or other name or in different names.

I/We have examined and have no reservations to the Document issued by you.

I/We certify that to the best of my/our knowledge, the information provided by me/us is correct and true.

I/We understand that if any of the particulars and statements provided above is proven to be incorrect and false, my/our enlistment shall be liable to cancellation.

I/We understand that you reserve the right to reject all the Applications or annul the enlistment proceedings without incurring any liability to Applicant.

Signature of the Applicant

Bangladesh National Museum

Shahbag, Dhaka.

Application Form for Enlistment

[This Form should be completed and signed by Applicant]

To: <i>[Name and address of Procuring Entity]</i>	Date :
Invitation for Enlistment No: 01/2015-2016	
Application Type: <input type="checkbox"/> First Time Application <input type="checkbox"/> Renewal Application <i>[USE ✓ MARKS]</i>	

1. Information of the Applicant		
1.1	Applicant's legal Name:	
1.2	Constitution of Applicant: <i>[USE ✓ MARKS]</i>	<input type="checkbox"/> Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Pvt. Ltd
1.3	Date of Constitution :	
1.4	Business/Mailing Address :	<ul style="list-style-type: none"> • Vill/Street: • P.O: • District/City: • Post Code: • Telephone: • Fax: • E-Mail:
1.4	VAT Registration Number :	
1.5	TIN :	
1.6	Personal Information of Proprietor/Managing Director/.....	<ul style="list-style-type: none"> • Name: • Male / Female <i>[USE ✓ MARKS]</i> • Father's Name: • Mother's name: • Age: • Educational Qualification: • National ID (if any):

1.7	Contact Details	<ul style="list-style-type: none"> • Téléphone: • Fax: • E-Mail: 	
1.8	Particulars of Bank Account	<ul style="list-style-type: none"> • Name of the Bank: • Branch: • A/C No: 	
2. Other Information of the Applicant			
2.1	Applicant Category	<input type="checkbox"/> Category E : Printing, Publication & Others (1) ગણ્ય (2) મુદ્રિત - વર્ણવેલ (બંધન, વગર યોગ્ય, અન્ય કોઈ, ત્રણ વર્ષ BZ`m`) (3) રિબંધ I eBcT ગણ્ય I મિ eim (4) dg`gણ્ય (5) વર્ણવેલ ગણ્ય	
2.4	Number of Employees:	<i>[List of Key Personnel, Bio-data of Technical Personnel]</i> <ul style="list-style-type: none"> • Technical: • Support staff: • Others: 	
2.5	Construction Equipment availability (if any):	<ul style="list-style-type: none"> • Name of equipment: • Number: • Year of ownership/acquisition: • Present Condition: 	
2.6	Financial Resources available to meet the construction cash flow :		
	No	Source of Financing	Amount Available

3.	Information on Debarment:		
3.1	Have you ever been debarred by any Govt. agency <i>[USE ✓ MARKS]</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please state when and where.
4.	Qualification requirement:		
4.1	a) Valid Trade License with 05 (five) years Documents. b) TIN Certificate c) Bank Solvency Certificate issued after publication of Invitation notice mentioning minimum present balance of TK. 3.00 (three) lac. d) Bank Transaction statement for last 05 (Five) years e) National ID f) Up-to-date Income Tax clearance certificate g) The vendor/Supplier/Contractor must have documents for overall 05 (Five) years working experience in any Govt./Semi Govt./Autonomous bodies /Established/Reputed Corporate body.		

	<p>h) The vendor/ Supplier/Contractor must have following capacity of working experience;</p> <p>a) Must have experience for completion of similar type of works at least 30.00(thirty) lac over a period of 05(Five) years in any Govt./Semi Govt./ Autonomous bodies /Established/Reputed Corporate body.</p> <p>b) Must have an experience for completion of similar type of works at least 5.00(five) Lac in a single work order over a period of 05(Five) years in any Govt./Semi Govt./ Autonomous bodies/Established/Reputed Corporate body.</p> <p>c) Shall have to submit the sample of dairy/Note book printed in 2015 and a quality corporate brochures.</p> <p>* Incomplete Application will not be Considered.</p> <p>* Failing Submission of any document as required or submission of false document the application will be treated as Non-Responsive</p>	
5.	Attachment (tick appropriate one):	
5.1	3 copies of PP size photograph of Proprietor/Managing Director	<input type="checkbox"/>
5.2	TIN Certificate	<input type="checkbox"/>
5.3	VAT Registration certificate	<input type="checkbox"/>
5.4	Affidavit/Article of Association of the Firm (as applicable)	<input type="checkbox"/>
5.5	Valid Trade License with 05 (five) years Documents	<input type="checkbox"/>
5.6	* Bank Solvency Certificate issued after publication of Invitation notice mentioning minimum present balance of TK. 3.00 (three) lac.	<input type="checkbox"/>
5.7	* Up-to-date Income Tax clearance certificate	<input type="checkbox"/>
5.8	Bio-data of Key Technical Personnel	<input type="checkbox"/>
5.9	Tk. 30.00 (thirty) Lac overall working experience for last 05 (Five) years. Minimum TK.05.00 (Five) Lac working experience in a single work order.	<input type="checkbox"/> <input type="checkbox"/>
5.10	National Identity Card	<input type="checkbox"/>
6.	Specimen Signature of the Applicant:	<div style="border: 1px solid black; height: 25px; width: 100%; margin-bottom: 5px;"></div> <div style="border: 1px solid black; height: 25px; width: 100%; margin-bottom: 5px;"></div> <div style="border: 1px solid black; height: 25px; width: 100%;"></div>

BANGLADESH NATIONAL MUSEUM

Application form for Enlistment of Vendor/Supplier/Contractor for Provision of goods works and Service for different Categories

- CATEGORY F : Function arrangement, Exhibition & Display**

**Bangladesh National Museum
Shahbag, Dhaka.**

Enlistment No :- 1/2015-2016

Bangladesh National Museum
Shahbag, Dhaka.

Corrigendum

To enable participation by more vendor/supplier/construction firm the time of submission of Application Form for Enlistment published earlier by Invitation No. 01/2015-2016 in the Daily Shokaler Khobar and The New Nation on 13th July 2015 is extended to 28th July 2015 up to 5-00 pm. All conditions will remain unchanged.

**BANGLADESH NATIONAL MUSEUM
SHAHBAG, DHAKA-1000**

Invitation for Enlistment

Invitation No- 01/2015-2016

1.	Procuring Entity Name :	Director General
2.	Invitation for :	Enlistment of goods, services & works provided
3.	Invitation Ref. No :	BNM/Eng./Goods & Works/3-A-511/2015-2016
4.	Date	08/07/2015
5.	Procurement Method	Limited Tendering Method
6.	Application Closing Date & Time	Date:22/07/2015, Time: 5.00 P.M.
7.	Name & Address of the Office(s)	Bangladesh National Museum, Shahbag, Dhaka.
	-Application Form Availability	On web site: www.bangladeshmuseum.gov.bd
	-Receiver of Application Form	Secretary, Bangladesh National Museum, Shahbag, Dhaka.
8.	Eligibility of Application	a. Must have valid Trade License b. Must have TIN c. Must have Bank Solvency Certificate d. Must have up-to-date income Tax Certificate e. Must have Documents as required and described in the Application form
9.	Price of Application Form	TK. 5000/- in the form of pay order/Bank draft in favour of secretary, Bangladesh National Museum
10.	Identify of Official Inviting Application	Dr. Md. Faroque Hossain Secretary Tel.N0-9674796,e-mail-dgmuseum @ yahoo.com
11.	The procuring entity reserves the right to reject all Applications	

Instruction to the Applicants for Enlistment under BNM

01. Intending Supplier (s)/Contractor(s)/Construction Firm(s) for Enlistment under BNM may download Application Form for each set from the web site of BNM; www.bangladeshmuseum.gov.bd.
02. Each page of the Application Form and related papers shall be signed & Sealed by the Applicant or person duly authorized, without which the Application will not be considered.
03. Necessary documents such as work order, work completion certificate, Payment certificate etc. furnished along with the Application Form must be duly attested by not below the rank of class-1 officer.
04. If any clarification is needed regarding Application Form, the Applicant may contact with the Officer invited Application for Enlistment.
05. (a) If any information, statement or certificate as furnished by the Applicant is found to be false or incorrect, the Application shall not be considered for Enlistment.
(b) If any information, statement or certificate is found to be false and incorrect at any time even after finalization, the Enlistment will be treated as canceled.
06. The Intending Supplier (s)/Contractor(s)/Construction Firm(s) shall have to deposit TK. 5000.00 (Five thousand) (Non-Refundable) with Application form for enlistment fee in favour of Secretary, Bangladesh National Museum in the form of pay Order/Bank Draft from any Scheduled Bank of Bangladesh.
07. Evaluation of the Application shall be made on the basis of the information and documents furnished by the Applicant.
08. The Employer or his authorized representative may conduct any investigation to verify the statements, documents, information etc. if and when required and found any misrepresentation or untrue/unjust statements, then the Application will not be considered.
09. The performance of the supplier (s)/Contractor(s)/Construction Firm(s) shall be reviewed in every financial year during which the enlistment may be voided or kept temporarily suspended or will not be renewal further. In such case, the decision of the Employer will be final.

10. The Employer if and when required, may pre-qualify/prepare a short list of supplier (s)/Contractor(s)/Construction Firm(s) among the enlisted contractors for any special/emergent nature of works basing on the performance of previous year (s).

11. For the aided projects, the guidelines of the concerned financing agency shall be followed. In that case an open tender may be invited and if necessary, tender shall be invited from the supplier (s)/Contractor(s)/Contraction Firm(s) duly pre-qualified or short listed as per guidelines of the financing agency concerned.

12. Applicants shall have to provide the documents of enlistment (if any) under any Govt./Semi Govt./Autonomous body. If, any fact is suppressed and subsequently detected as false/misrepresentation, application will not be considered.

13. Intending supplier (s)/Contractor(s)/Construction Firm(s) may apply more than one category for enlistment.

14. The enlistment will be valid for a period of 01 (one) year i.e. for the fiscal year 2015-2016

15. The Procuring Entity (PE) reserves the right to extend the validly period of enlistment by renewal. fee of TK.2,000/-(Two Thousand) for next year.

16. The Employer reserves the right to enlist and not to enlist any Contractor/Contraction Firm without assigning any reason at whatsoever.

I have gone through the above instructions, understood and agreed.

Signature of the supplier/Contractor/
Construction Firm with Date & Seal.

Application Submission Letter

IFE No:_____

Date: dd/mm/yy

To: *[Name and address of Procuring Entity]*

I/We declare that, I/we have the legal capacity to enter into a contract with you, and have not been declared ineligible by the Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive or coercive practices.

I/We am/are not submitting more than one Application in this enlistment/ renewal of enlistment process in my/our own name or other name or in different names.

I/We have examined and have no reservations to the Document issued by you.

I/We certify that to the best of my/our knowledge, the information provided by me/us is correct and true.

I/We understand that if any of the particulars and statements provided above is proven to be incorrect and false, my/our enlistment shall be liable to cancellation.

I/We understand that you reserve the right to reject all the Applications or annul the enlistment proceedings without incurring any liability to Applicant.

Signature of the Applicant

Bangladesh National Museum

Shahbagh, Dhaka.

Application Form for Enlistment

[This Form should be completed and signed by Applicant]

To: <i>[Name and address of Procuring Entity]</i>	Date :
Invitation for Enlistment No: 01/2015-2016	
Application Type: <input type="checkbox"/> First Time Application <input type="checkbox"/> Renewal Application <i>[USE ✓ MARKS]</i>	

1. Information of the Applicant		
1.1	Applicant's legal Name:	
1.2	Constitution of Applicant: <i>[USE ✓ MARKS]</i>	<input type="checkbox"/> Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Pvt. Ltd
1.3	Date of Constitution :	
1.4	Business/Mailing Address :	<ul style="list-style-type: none"> • Vill/Street: • P.O: • District/City: • Post Code: • Telephone: • Fax: • E-Mail:
1.4	VAT Registration Number :	
1.5	TIN :	
1.6	Personal Information of Proprietor/Managing Director/.....	<ul style="list-style-type: none"> • Name: • Male / Female <i>[USE ✓ MARKS]</i> • Father's Name: • Mother's name: • Age: • Educational Qualification: • National ID (if any):
1.7	Contact Details	<ul style="list-style-type: none"> • Telephone: • Fax: • E-Mail:

1.8	Particulars of Bank Account	<ul style="list-style-type: none"> Name of the Bank: Branch: A/C No:
2. Other Information of the Applicant		
2.1	Applicant Category <i>[USE ✓ MARKS]</i>	<input type="checkbox"/> Category F : Function arrangement, Exhibition and Display (1) <i>Abg̃yb ẽe ̃vcbr </i> (2) <i>cŃ kŃxi AṽtqvRb </i> (3) <i>÷j ̃Zwi BZ̃w̃ </i>
2.4	Number of Employees:	<i>[List of Key Personnel, Bio-data of Technical Personnel]</i> <ul style="list-style-type: none"> Technical: Support staff: Others:
2.5	Construction Equipment availability (if any):	<ul style="list-style-type: none"> Name of equipment: Number: Year of ownership/acquisition: Present Condition:
2.6	Financial Resources available to meet the construction cash flow :	
	No	Source of Financing
		Amount Available

3.	Information on Debarment:		
3.1	Have you ever been debarred by any Govt. agency <i>[USE ✓ MARKS]</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please state when and where.
4.	Qualification requirement:		
4.1	a) Valid Trade License with in 03 (three) years Documents. b) TIN Certificate c) Bank Solvency Certificate issued after publication of Invitation notice mentioning minimum present balance of TK. 2.00 (Two) lac. d) Bank Transaction statement for last 03 (three) years e) National ID f) Up-to-date Income Tax clearance certificate g) The vendor/Supplier/Contractor must have documents for overall 03 (three) years working experience in any Govt./Semi Govt./Autonomous bodies Established Company. h) The vendor/ Supplier/Contractor must have following capacity of working experience;		

	<p>a) Must have experience for completion of similar type of works at least 20.00(twenty) lac over a period of last 03(three) years in any Govt./Semi Govt./ Autonomous bodies/Established Company.</p> <p>b) Must have an experience for completion of similar type of works at least 2.00(Two) Lac in a single work order over a period of 3(Three) years in any Govt./Semi Govt./ Autonomous bodies/ Established Company.</p> <p>* Incomplete Application will not be Considered.</p> <p>* Failing Submission of any document as required or submission of false document the application will be treated as Non-Responsive</p>	
5.	Attachment (tick appropriate one):	
5.1	* 3 copies of PP size photograph of Proprietor/Managing Director	<input type="checkbox"/>
5.2	* TIN Certificate	<input type="checkbox"/>
5.3	* VAT Registration certificate	<input type="checkbox"/>
5.4	* Affidavit/Article of Association of the Firm (as applicable)	<input type="checkbox"/>
5.5	* Valid Trade License with 03 (three) years Documents.	<input type="checkbox"/>
5.6	* Bank Solvency Certificate issued after publication of Invitation notice mentioning minimum present balance of TK. 2.00 (Two) lac.	<input type="checkbox"/>
5.7	* Income Tax clearance Certificate.	<input type="checkbox"/>
5.8	* Bio-data of Key Technical Personnel	<input type="checkbox"/>
5.9	* Tk. 20.00 (Twenty) Lac Overall working experience over a period of last 03(Three) years.	<input type="checkbox"/>
	* Minimum 2.00 (Two) Lac in a single work order	<input type="checkbox"/>
5.10	* National Identity Card.	<input type="checkbox"/>
6.	Specimen Signature of the Applicant:	<div style="border: 1px solid black; height: 25px; width: 100%; margin-bottom: 5px;"></div> <div style="border: 1px solid black; height: 25px; width: 100%; margin-bottom: 5px;"></div> <div style="border: 1px solid black; height: 25px; width: 100%;"></div>

BANGLADESH NATIONAL MUSEUM

Application form for Enlistment of Vendor/Supplier/Contractor for Provision of goods works and Service for different Categories

□ CATEGORY G : Information Technology

**Bangladesh National Museum
Shahbag, Dhaka.**

Enlistment No :- 1/2015-2016

Bangladesh National Museum
Shahbag, Dhaka.

Corrigendum

To enable participation by more vendor/supplier/construction firm the time of submission of Application Form for Enlistment published earlier by Invitation No. 01/2015-2016 in the Daily Shokaler Khobar and The New Nation on 13 th July 2015 is extended to 28th July 2015 upto 5-00 pm. All conditions will remain unchanged.

**BANGLADESH NATIONAL MUSEUM
SHAHBAG, DHAKA-1000**

Invitation for Enlistment

Invitation No- 01/2015-2016

1.	Procuring Entity Name :	Director General
2.	Invitation for :	Enlistment of goods, services & works provided
3.	Invitation Ref. No :	BNM/Eng./Goods & Works/3-A-511/2015-2016
4.	Date	08/07/2015
5.	Procurement Method	Limited Tendering Method
6.	Application Closing Date & Time	Date:22/07/2015, Time: 5.00 P.M.
7.	Name & Address of the Office(s)	Bangladesh National Museum, Shahbag, Dhaka.
	-Application Form Availability	On web site: www.bangladeshmuseum.gov.bd
	-Receiver of Application Form	Secretary, Bangladesh National Museum, Shahbag, Dhaka.
8.	Eligibility of Application	a. Must have valid Trade License b. Must have TIN c. Must have Bank Solvency Certificate d. Must have up-to-date income Tax Certificate e. Must have Documents as required and described in the Application form
9.	Price of Application Form	TK. 5000/- in the form of pay order/Bank draft in favour of secretary, Bangladesh National Museum
10.	Identify of Official Inviting Application	Dr. Md. Faroque Hossain Secretary Tel.N0-9674796,e-mail-dgmuseum @ yahoo.com
11.	The procuring entity reserves the right to reject all Applications	

Instruction to the Applicants for Enlistment under BNM

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02. Each page of the Application Form and related papers shall be signed & Sealed by the Applicant or person duly authorized, without which the Application will not be considered.
03. Necessary documents such as work order, work completion certificate, Payment certificate etc. furnished along with the Application Form must be duly attested by not below the rank of class-1 officer.
04. If any clarification is needed regarding Application Form, the Applicant may contact with the Officer invited Application for Enlistment.
05. (a) If any information, statement or certificate as furnished by the Applicant is found to be false or incorrect, the Application shall not be considered for Enlistment.
(b) If any information, statement or certificate is found to be false and incorrect at any time even after finalization, the Enlistment will be treated as canceled.
06. The Intending Supplier (s)/Contractor(s)/Construction Firm(s) shall have to deposit TK. 5000.00 (Five thousand) (Non-Refundable) with Application form for enlistment fee in favour of Secretary, Bangladesh National Museum in the form of pay Order/Bank Draft from any Scheduled Bank of Bangladesh.
07. Evaluation of the Application shall be made on the basis of the information and documents furnished by the Applicant.
08. The Employer or his authorized representative may conduct any investigation to verify the statements, documents, information etc. if and when required and found any misrepresentation or untrue/unjust statements, then the Application will not be considered.
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11. For the aided projects, the guidelines of the concerned financing agency shall be followed. In that case an open tender may be invited and if necessary, tender shall be invited from the supplier (s)/Contractor(s)/Contraction Firm(s) duly pre-qualified or short listed as per guidelines of the financing agency concerned.
12. Applicants shall have to provide the documents of enlistment (if any) under any Govt./Semi Govt./Autonomous body. If, any fact is suppressed and subsequently detected as false/misrepresentation, application will not be considered.
13. Intending supplier (s)/Contractor(s)/Construction Firm(s) may apply more than one category for enlistment.
14. The enlistment will be valid for a period of 01 (one) year i.e. for the fiscal year 2015-2016.
15. The Procuring Entity (PE) reserves the right to extend the validly period of enlistment by renewal. fee of TK.2,000/- (Two Thousand) for next year.
16. The Employer reserves the right to enlist and not to enlist any Contractor/Contraction Firm without assigning any reason at whatsoever.

I have gone through the above instructions, understood and agreed.

Signature of the supplier/Contractor/
Construction Firm with Date & Seal.

Application Submission Letter

IFE No:_____

Date: dd/mm/yy

To: *[Name and address of Procuring Entity]*

I/We declare that, I/we have the legal capacity to enter into a contract with you, and have not been declared ineligible by the Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive or coercive practices.

I/We am/are not submitting more than one Application in this enlistment/ renewal of enlistment process in my/our own name or other name or in different names.

I/We have examined and have no reservations to the Document issued by you.

I/We certify that to the best of my/our knowledge, the information provided by me/us is correct and true.

I/We understand that if any of the particulars and statements provided above is proven to be incorrect and false, my/our enlistment shall be liable to cancellation.

I/We understand that you reserve the right to reject all the Applications or annul the enlistment proceedings without incurring any liability to Applicant.

Signature of the Applicant

Bangladesh National Museum

Shahbagh, Dhaka.

Application Form for Enlistment

[This Form should be completed and signed by Applicant]

To: <i>[Name and address of Procuring Entity]</i>	Date :
Invitation for Enlistment No: 01/2015-2016	
Application Type: <input type="checkbox"/> First Time Application <input type="checkbox"/> Renewal Application <i>[USE ✓ MARKS]</i>	

1. Information of the Applicant		
1.1	Applicant's legal Name:	
1.2	Constitution of Applicant: <i>[USE ✓ MARKS]</i>	<input type="checkbox"/> Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Pvt. Ltd
1.3	Date of Constitution :	
1.4	Business/Mailing Address :	<ul style="list-style-type: none"> • Vill/Street: • P.O: • District/City: • Post Code: • Telephone: • Fax: • E-Mail:
1.4	VAT Registration Number :	
1.5	TIN :	
1.6	Personal Information of Proprietor/Managing Director/.....	<ul style="list-style-type: none"> • Name: • Male / Female <i>[USE ✓ MARKS]</i> • Father's Name: • Mother's name: • Age: • Educational Qualification: • National ID (if any):
1.7	Contact Details	<ul style="list-style-type: none"> • Telephone: • Fax: • E-Mail:

1.8	Particulars of Bank Account	<ul style="list-style-type: none"> Name of the Bank: Branch: A/C No:
2. Other Information of the Applicant		
2.1	Applicant Category	<input type="checkbox"/> Category G : Computer & related Parts (1) <i>Km̄úDUvi Bbd̄÷ ïKPvi ~vcb I tgi vZ/</i> (২) কম্পিউটার ও কম্পিউটার সংক্রান্ত যন্ত্রাংশ/মালামাল <i>mieivn I ms̄thvRb/</i> (3) <i>Km̄úDUvi tgi vZ I m̄w̄f̄ms/</i> (4) <i>mdUI q̄vi ïW̄f̄j c̄t̄ḡU</i> (5) LAN
2.4	Number of Employees:	<i>[List of Key Personnel, Bio-data of Technical Personnel]</i> <ul style="list-style-type: none"> Technical: Support staff: Others:
2.5	Construction Equipment availability (if any):	<ul style="list-style-type: none"> Name of equipment: Number: Year of ownership/acquisition: Present Condition:
2.6	Financial Resources available to meet the construction cash flow :	
	No	Source of Financing
		Amount Available

3.	Information on Debarment:		
3.1	Have you ever been debarred by any Govt. agency <i>[USE ✓ MARKS]</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please state when and where.
4.	Qualification requirement:		
4.1	01) Valid Trade License with 02 (Two) years Documents. 02) TIN Certificate 03) Bank Solvency Certificate issued after publication of Invitation notice mentioning minimum present balance of TK. 2.00 (Two) lac. 04) Bank Transaction statement for last 02 (Two) years 05) National ID 06) Up-to-date Income Tax clearance certificate 07) The vendor/Supplier/Contractor must have documents for overall 02 (Two) years working experience.		

	<p>a) The vendor/ Supplier/Contractor must have following capacity of working experience;</p> <p>b) Must have experience for completion of similar type of works at least 20.00(Twenty) lac over a period of 02(Two) years in any Govt./Semi Govt./ Autonomous bodies or established/reputed Corporate body.</p> <p>c) Must have an experience for completion of similar type of works at least 03.00(three) Lac in a single work order over a period of last 2(Two) years in any Govt./Semi Govt./ Autonomous bodies/Established/reputed corporate body.</p> <p>* Incomplete Application will not be Considered.</p> <p>* Failing Submission of any document as required or submission of false document the application will be treated as Non-Responsive</p>	
5.	Attachment (tick appropriate one):	
5.1	* 3 copies of PP size photograph of Proprietor/Managing Director	<input type="checkbox"/>
5.2	* TIN Certificate	<input type="checkbox"/>
5.3	* VAT Registration certificate	<input type="checkbox"/>
5.4	* Affidavit/Article of Association of the Firm (as applicable)	<input type="checkbox"/>
5.5	* Valid Trade License with 02 (Two) years Documents.	<input type="checkbox"/>
5.6	* Bank Solvency Certificate issued after publication of Invitation notice mentioning minimum present balance of TK. 2.00 (Two) lac.	<input type="checkbox"/>
5.7	* Up-to-date Income Tax clearance certificate	<input type="checkbox"/>
5.8	* Bio-data of Key Technical Personnel	<input type="checkbox"/>
5.9	<p>* Tk. 20.00 (Twenty) Lac Overall working experience for last 03(Three) years</p> <p>* Minimum 03.00 (three) Lac in a single work order</p>	<input type="checkbox"/> <input type="checkbox"/>
5.10	* National Identity Card	<input type="checkbox"/>
6.	Specimen Signature of the Applicant:	<div style="border: 1px solid black; height: 25px; width: 100%; margin-bottom: 5px;"></div> <div style="border: 1px solid black; height: 25px; width: 100%; margin-bottom: 5px;"></div> <div style="border: 1px solid black; height: 25px; width: 100%;"></div>

BANGLADESH NATIONAL MUSEUM

Application form for Enlistment of Vendor/Supplier/Contractor for Provision of goods works and Service for different Categories

- CATEGORY H : Automobiles & repairing, Service, Supplying of Parts**

**Bangladesh National Museum
Shahbag, Dhaka.**

Enlistment No :- 1/2015-2016

Bangladesh National Museum
Shahbag, Dhaka.

Corrigendum

To enable participation by more vendor/
supplier /construction firm the time of
submission of Application Form for
Enlistment published earlier by Invitation
No.01/2015-2016 in the Daily Shokaler
Khabar and The New Nation on 13th July
2015 is extended to 28th July 2015 up to 5-
00 pm. All conditions will remain
unchanged.

**BANGLADESH NATIONAL MUSEUM
SHAHBAG, DHAKA-1000**

Invitation for Enlistment

Invitation No- 01/2015-2016

1.	Procuring Entity Name :	Director General
2.	Invitation for :	Enlistment of goods, services & works provided
3.	Invitation Ref. No :	BNM/Eng./Goods & Works/3-A-511/2015-2016
4.	Date	08/07/2015
5.	Procurement Method	Limited Tendering Method
6.	Application Closing Date & Time	Date:22/07/2015, Time: 5.00 P.M.
7.	Name & Address of the Office(s)	Bangladesh National Museum, Shahbag, Dhaka.
	-Application Form Availability	On web site: www.bangladeshmuseum.gov.bd
	-Receiver of Application Form	Secretary, Bangladesh National Museum, Shahbag, Dhaka.
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9.	Price of Application Form	TK. 5000/- in the form of pay order/Bank draft in favour of secretary, Bangladesh National Museum
10.	Identify of Official Inviting Application	Dr. Md. Faroque Hossain Secretary Tel.N0-9674796,e-mail-dgmuseum @ yahoo.com
11.	The procuring entity reserves the right to reject all Applications	

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03. Necessary documents such as work order, work completion certificate, Payment certificate etc. furnished along with the Application Form must be duly attested by not below the rank of class-1 officer.
04. If any clarification is needed regarding Application Form, the Applicant may contact with the Officer invited Application for Enlistment.
05. (a) If any information, statement or certificate as furnished by the Applicant is found to be false or incorrect, the Application shall not be considered for Enlistment.
(b) If any information, statement or certificate is found to be false and incorrect at any time even after finalization, the Enlistment will be treated as canceled.
06. The Intending Supplier (s)/Contractor(s)/Construction Firm(s) shall have to deposit TK. 5000.00 (Five thousand) (Non-Refundable) with Application form for enlistment fee in favour of Secretary, Bangladesh National Museum in the form of pay Order/Bank Draft from any Scheduled Bank of Bangladesh.
07. Evaluation of the Application shall be made on the basis of the information and documents furnished by the Applicant.
08. The Employer or his authorized representative may conduct any investigation to verify the statements, documents, information etc. if and when required and found any misrepresentation or untrue/unjust statements, then the Application will not be considered.
09. The performance of the supplier (s)/Contractor(s)/Construction Firm(s) shall be reviewed in every financial year during which the enlistment may be voided or kept temporarily suspended or will not be renewal further. In such case, the decision of the Employer will be final.

10. The Employer if and when required, may pre-qualify/prepare a short list of supplier (s)/Contractor(s)/Construction Firm(s) among the enlisted contractors for any special/emergent nature of works basing on the performance of previous year (s).

11. For the aided projects, the guidelines of the concerned financing agency shall be followed. In that case an open tender may be invited and if necessary, tender shall be invited from the supplier (s)/Contractor(s)/Contraction Firm(s) duly pre-qualified or short listed as per guidelines of the financing agency concerned.

12. Applicants shall have to provide the documents of enlistment (if any) under any Govt./Semi Govt./Autonomous body. If, any fact is suppressed and subsequently detected as false/misrepresentation, application will not be considered.

13. Intending supplier (s)/Contractor(s)/Contraction Firm(s) may apply more than one category for enlistment.

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16. The Employer reserves the right to enlist and not to enlist any Contractor/Contraction Firm without assigning any reason at whatsoever.

I have gone through the above instructions, understood and agreed.

Signature of the supplier/Contractor/
Construction Firm with Date & Seal.

Application Submission Letter

IFE No: _____

Date:

To: *[Name and address of Procuring Entity]*

I/We declare that, I/we have the legal capacity to enter into a contract with you, and have not been declared ineligible by the Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive or coercive practices.

I/We am/are not submitting more than one Application in this enlistment/ renewal of enlistment process in my/our own name or other name or in different names.

I/We have examined and have no reservations to the Document issued by you.

I/We certify that to the best of my/our knowledge, the information provided by me/us is correct and true.

I/We understand that if any of the particulars and statements provided above is proven to be incorrect and false, my/our enlistment shall be liable to cancellation.

I/We understand that you reserve the right to reject all the Applications or annul the enlistment proceedings without incurring any liability to Applicant.

Signature of the Applicant

Bangladesh National Museum

Shahbag, Dhaka.

Application Form for Enlistment

[This Form should be completed and signed by Applicant]

To: <i>[Name and address of Procuring Entity]</i>	Date :
Invitation for Enlistment No: 01/2015-2016	
Application Type: <input type="checkbox"/> First Time Application <input type="checkbox"/> Renewal Application <i>[USE ✓ MARKS]</i>	

1. Information of the Applicant		
1.1	Applicant's legal Name:	
1.2	Constitution of Applicant: <i>[USE ✓ MARKS]</i>	<input type="checkbox"/> Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Pvt. Ltd
1.3	Date of Constitution :	
1.4	Business/Mailing Address :	<ul style="list-style-type: none"> • Vill/Street: • P.O: • District/City: • Post Code: • Telephone: • Fax: • E-Mail:
1.4	VAT Registration Number :	
1.5	TIN :	
1.6	Personal Information of Proprietor/Managing Director/.....	<ul style="list-style-type: none"> • Name: • Male / Female <i>[USE ✓ MARKS]</i> • Father's Name: • Mother's name: • Age: • Educational Qualification: • National ID (if any):

1.7	Contact Details	<ul style="list-style-type: none"> • Téléphone: • Fax: • E-Mail: 	
1.8	Particulars of Bank Account	<ul style="list-style-type: none"> • Name of the Bank: • Branch: • A/C No: 	
2. Other Information of the Applicant			
2.1	Applicant Category	<input type="checkbox"/> Category H : Automobiles & related Parts (1) <i>ᠲᠦᠭᠦᠯᠢ ᠮᠧᠭ᠋ᠢ ᠬᠰᠶᠰᠠ ᠮᠢᠡᠶᠢᠨ ᠤ ᠲᠦᠭᠢᠭᠵᠤᠯᠤ</i> (2) <i>ᠲᠦᠭᠦᠯᠢ ᠮᠧᠭ᠋ᠢ ᠲᠦᠭᠢᠭᠵᠤᠯᠤ</i> (3) <i>ᠲᠠᠠᠭᠤᠰ -ᠲᠢᠪᠠᠭᠤᠰᠤ</i> (4) <i>ᠮᠠᠠᠳᠤᠰᠤ</i>	
2.4	Number of Employees:	<i>[List of Key Personnel, Bio-data of Technical Personnel]</i> <ul style="list-style-type: none"> • Technical: • Support staff: • Others: 	
2.5	Construction Equipment availability (if any):	<ul style="list-style-type: none"> • Name of equipment: • Number: • Year of ownership/acquisition: • Present Condition: 	
2.6	Financial Resources available to meet the construction cash flow :		
	No	Source of Financing	Amount Available

3.	Information on Debarment:		
3.1	Have you ever been debarred by any Govt. agency <i>[USE ✓ MARKS]</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please state when and where.
4.	Qualification requirement:		
4.1	01) Valid Trade License with 05 (Five) years Documents 02) TIN Certificate 03) Bank Solvency Certificate 04) Bank Transaction certificate for last 05 (Five) years 05) National ID 06) Up-to-date Income Tax clearance certificate 07) The vendor/Supplier/Contractor must have documents for overall 05 (Five) years working experience.		

	<p>a) The vendor/ Supplier/Contractor must have following capacity of working experience;</p> <p>b) Must have experience for completion of similar type of works at least 20.00(Twenty) lac over a period of last 02 (two) years.</p> <p>c) Must have an experience for completion of similar type of works at least 01.00(One) Lac in a single work order over a period of 02 (two) years.</p> <p>* Incomplete Application will not be Considered.</p> <p>* Failing Submission of any document as required or submission of false document the application will be treated as Non-Responsive</p>	
5.	Attachment (tick appropriate one):	
5.1	* 3 copies of PP size photograph of Proprietor/Managing Director	<input type="checkbox"/>
5.2	* TIN Certificate	<input type="checkbox"/>
5.3	* VAT Registration certificate	<input type="checkbox"/>
5.4	* Affidavit/Article of Association of the Firm (as applicable)	<input type="checkbox"/>
5.5	* Valid Trade License with 05 (Five) years Documents	<input type="checkbox"/>
5.6	* Bank Solvency Certificate	<input type="checkbox"/>
5.7	* Up-to-date Income Tax clearance certificate	<input type="checkbox"/>
5.8	* Bio-data of Key Technical Personnel	<input type="checkbox"/>
5.9	<ul style="list-style-type: none"> • Tk. 20.00 (Twenty) Lac Overall experience for last 05(Five) years • Minimum 01.00 (One) Lac in a single work order 	<input type="checkbox"/> <input type="checkbox"/>
5.10	* National Identity Card	<input type="checkbox"/>
6.	Specimen Signature of the Applicant:	<div style="border: 1px solid black; height: 30px; width: 100%;"></div> <div style="border: 1px solid black; height: 30px; width: 100%;"></div> <div style="border: 1px solid black; height: 30px; width: 100%;"></div>

BANGLADESH NATIONAL MUSEUM

Application form for Enlistment of Vendor/Supplier/Contractor for Provision of goods works and Service for different Categories.

CATEGORY I : Chemical & Lab Equipment

Bangladesh National Museum

Shahbag, Dhaka.

Enlistment No :- 1/2015-2016

Bangladesh National Museum
Shahbag, Dhaka.

Corrigendum

To enable participation by more vendor/
supplier/construction firm the time of
submission of Application Form for
Enlistment published earlier by Invitation
No.01/2015-2016 in the Daily Shokaler
Khobar and The New Nation on 13th July
2015 is extended to 28th July 2015 up to 5-
00 pm. All conditions will remain
unchanged.

**BANGLADESH NATIONAL MUSEUM
SHAHBAG, DHAKA-1000**

Invitation for Enlistment

Invitation No- 01/2015-2016

1.	Procuring Entity Name :	Director General
2.	Invitation for :	Enlistment of goods, services & works provided
3.	Invitation Ref. No :	BNM/Eng./Goods & Works/3-A-511/2015-2016
4.	Date	08/07/2015
5.	Procurement Method	Limited Tendering Method
6.	Application Closing Date & Time	Date:22/07/2015, Time: 5.00 P.M.
7.	Name & Address of the Office(s)	Bangladesh National Museum, Shahbag, Dhaka.
	-Application Form Availability	On web site: www.bangladeshmuseum.gov.bd
	-Receiver of Application Form	Secretary, Bangladesh National Museum, Shahbag, Dhaka.
8.	Eligibility of Application	a. Must have valid Trade License b. Must have TIN c. Must have Bank Solvency Certificate d. Must have up-to-date income Tax Certificate e. Must have Documents as required and described in the Application form
9.	Price of Application Form	TK. 5000/- in the form of pay order/Bank draft in favour of secretary, Bangladesh National Museum
10.	Identify of Official Inviting Application	Dr. Md. Faroque Hossain Secretary Tel.N0-9674796,e-mail-dgmuseum @ yahoo.com
11.	The procuring entity reserves the right to reject all Applications	

Instruction to the Applicants for Enlistment under BNM

01. Intending Supplier (s)/Contractor(s)/Construction Firm(s) for Enlistment under BNM may download Application Form for each set from the web site of BNM; www.bangladeshmuseum.gov.bd.
02. Each page of the Application Form and related papers shall be signed & Sealed by the Applicant or person duly authorized, without which the Application will not be considered.
03. Necessary documents such as work order, work completion certificate, Payment certificate etc. furnished along with the Application Form must be duly attested by not below the rank of class-1 officer.
04. If any clarification is needed regarding Application Form, the Applicant may contact with the Officer invited Application for Enlistment.
05. (a) If any information, statement or certificate as furnished by the Applicant is found to be false or incorrect, the Application shall not be considered for Enlistment.
(b) If any information, statement or certificate is found to be false and incorrect at any time even after finalization, the Enlistment will be treated as canceled.
06. The Intending Supplier (s)/Contractor(s)/Construction Firm(s) shall have to deposit TK. 5000.00 (Five thousand) (Non-Refundable) with Application form for enlistment fee in favour of Secretary, Bangladesh National Museum in the form of pay Order/Bank Draft from any Scheduled Bank of Bangladesh.
07. Evaluation of the Application shall be made on the basis of the information and documents furnished by the Applicant.
08. The Employer or his authorized representative may conduct any investigation to verify the statements, documents, information etc. if and when required and found any misrepresentation or untrue/unjust statements, then the Application will not be considered.
09. The performance of the supplier (s)/Contractor(s)/Construction Firm(s) shall be reviewed in every financial year during which the enlistment may be voided or kept temporarily suspended or will not be renewal further. In such case, the decision of the Employer will be final.

10. The Employer if and when required, may pre-qualify/prepare a short list of supplier (s)/Contractor(s)/Construction Firm(s) among the enlisted contractors for any special/emergent nature of works basing on the performance of previous year (s).

11. For the aided projects, the guidelines of the concerned financing agency shall be followed. In that case an open tender may be invited and if necessary, tender shall be invited from the supplier (s)/Contractor(s)/Contraction Firm(s) duly pre-qualified or short listed as per guidelines of the financing agency concerned.

12. Applicants shall have to provide the documents of enlistment (if any) under any Govt./Semi Govt./Autonomous body. If, any fact is suppressed and subsequently detected as false/misrepresentation, application will not be considered.

13. Intending supplier (s)/Contractor(s)/Construction Firm(s) may apply more than one category for enlistment.

14. The enlistment will be valid for a period of 01 (one) year i.e. for the fiscal year 2015-2016

15. The Procuring Entity (PE) reserves the right to extend the validly period of enlistment by renewal. fee of TK.2,000/-(Two Thousand) for next year.

16. The Employer reserves the right to enlist and not to enlist any Contractor/Contraction Firm without assigning any reason at whatsoever.

I have gone through the above instructions, understood and agreed.

Signature of the supplier/Contractor/
Construction Firm with Date & Seal.

Application Submission Letter

IFE No:_____

Date: dd/mm/yy

To: *[Name and address of Procuring Entity]*

I/We declare that, I/we have the legal capacity to enter into a contract with you, and have not been declared ineligible by the Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive or coercive practices.

I/We am/are not submitting more than one Application in this enlistment/ renewal of enlistment process in my/our own name or other name or in different names.

I/We have examined and have no reservations to the Document issued by you.

I/We certify that to the best of my/our knowledge, the information provided by me/us is correct and true.

I/We understand that if any of the particulars and statements provided above is proven to be incorrect and false, my/our enlistment shall be liable to cancellation.

I/We understand that you reserve the right to reject all the Applications or annul the enlistment proceedings without incurring any liability to Applicant.

Signature of the Applicant

Bangladesh National Museum

Shahbagh, Dhaka.

Application Form for Enlistment

[This Form should be completed and signed by Applicant]

To: <i>[Name and address of Procuring Entity]</i>	Date :
Invitation for Enlistment No: 01/2015-2016	
Application Type: <input type="checkbox"/> First Time Application <input type="checkbox"/> Renewal Application <i>[USE ✓ MARKS]</i>	

1. Information of the Applicant		
1.1	Applicant's legal Name:	
1.2	Constitution of Applicant: <i>[USE ✓ MARKS]</i>	<input type="checkbox"/> Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Pvt. Ltd
1.3	Date of Constitution :	
1.4	Business/Mailing Address :	<ul style="list-style-type: none"> • Vill/Street: • P.O: • District/City: • Post Code: • Telephone: • Fax: • E-Mail:
1.4	VAT Registration Number :	
1.5	TIN :	
1.6	Personal Information of Proprietor/Managing Director/.....	<ul style="list-style-type: none"> • Name: • Male / Female <i>[USE ✓ MARKS]</i> • Father's Name: • Mother's name: • Age: • Educational Qualification:

		<ul style="list-style-type: none"> National ID (if any):
1.7	Contact Details	<ul style="list-style-type: none"> Telephone: Fax: E-Mail:
1.8	Particulars of Bank Account	<ul style="list-style-type: none"> Name of the Bank: Branch: A/C No:
2. Other Information of the Applicant		
2.1	Applicant Category <i>[USE ✓ MARKS]</i>	<input type="checkbox"/> Category I : Chemical & Lab Equipment <i>(1) #KugK"vj I j ve hšçmZ mi ei vn </i>
2.4	Number of Employees:	<i>[List of Key Personnel, Bio-data of Technical Personnel]</i> <ul style="list-style-type: none"> Technical: Support staff: Others:
2.5	Construction Equipment availability (if any):	<ul style="list-style-type: none"> Name of equipment: Number: Year of ownership/acquisition: Present Condition:
2.6	Financial Resources available to meet the construction cash flow :	
	No	Source of Financing
		Amount Available

3.	Information on Debarment:		
3.1	Have you ever been debarred by any Govt. agency <i>[USE ✓ MARKS]</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please state when and where.
4.	Qualification requirement:		
4.1	01) Valid Trade License with 03(Three) Years Documents. 02) TIN Certificate 03) Bank Solvency Certificate issued after publication of invitation notice mentioning minimum present balance Tk.02.00(Two) Lac. 04) Bank Transaction statement for last 03 (three) years 05) National ID 06) Up-to-date Income Tax clearance certificate 07) The vendor/Supplier/Contractor must have documents for overall 03 (three) years supplying experience.		

	<p>a) The vendor/ Supplier/Contractor must have following capacity of supplying experience;</p> <p>b) Must have experience for completion of similar type of works at least 20.00(Twenty) lac over a period of 03(three) years in any Govt./Semi Govt./ Autonomous bodies</p> <p>c) Must have an experience for completion of similar type supply at least 02.00(Two) Lac in a single work order over a period of 3(Three) years in any Govt./Semi Govt./ Autonomous bodies.</p> <p>* Incomplete Application will not be Considered.</p> <p>* Failing Submission of any document as required or submission of false document the application will be treated as Non-Responsive</p>	
5.	Attachment (tick appropriate one):	
5.1	* 3 copies of PP size photograph of Proprietor/Managing Director	<input type="checkbox"/>
5.2	* TIN Certificate	<input type="checkbox"/>
5.3	* VAT Registration certificate	<input type="checkbox"/>
5.4	* Affidavit/Article of Association of the Firm (as applicable)	<input type="checkbox"/>
5.5	* Valid Trade License with 03(Three) Years Documents.	<input type="checkbox"/>
5.6	<ul style="list-style-type: none"> Bank Solvency Certificate issued after publication of invitation notice mentioning minimum present balance Tk.02.00(Two) Lac. 	<input type="checkbox"/>
5.7	<ul style="list-style-type: none"> Up-to-date Income Tax clearance certificate 	<input type="checkbox"/>
5.8	* Bio-data of Key Technical Personnel	<input type="checkbox"/>
5.9	<ul style="list-style-type: none"> * Tk. 20.00 (Twenty) Lac experience for supplying of goods over a period of last 05(Five) years. * Minimum 02.00 (Two) Lac in a single work order 	<input type="checkbox"/> <input type="checkbox"/>
5.10	* National Identity Card	<input type="checkbox"/>
6.	Specimen Signature of the Applicant:	<div style="border: 1px solid black; height: 25px; width: 100%; margin-bottom: 5px;"></div> <div style="border: 1px solid black; height: 25px; width: 100%; margin-bottom: 5px;"></div> <div style="border: 1px solid black; height: 25px; width: 100%;"></div>

BANGLADESH NATIONAL MUSEUM

Application form for Enlistment of Vendor/Supplier/Contractor for Provision of goods works and Service for different Categories

□ CATEGORY J : Films, Documentary & Others

**Bangladesh National Museum
Shahbag, Dhaka.**

Enlistment No :- 1/2015-2016

Bangladesh National Museum
Shahbagh, Dhaka.

Corrigendum

To enable participation by more vendor/
supplier/construction firm the time of
submission of Application Form for
Enlistment published earlier by Invitation
No.01/2015-2016 in the Daily Shokaler
Khabar and The New Nation on 13th July
2015 is extended to 28th July 2015 upto 5-00
pm. All conditions will remain unchanged.

**BANGLADESH NATIONAL MUSEUM
SHAHBAG, DHAKA-1000**

Invitation for Enlistment

Invitation No- 01/2015-2016

1.	Procuring Entity Name :	Director General
2.	Invitation for :	Enlistment of goods, services & works provided
3.	Invitation Ref. No :	BNM/Eng./Goods & Works/3-A-511/2015-2016
4.	Date	08/07/2015
5.	Procurement Method	Limited Tendering Method
6.	Application Closing Date & Time	Date:22/07/2015, Time: 5.00 P.M.
7.	Name & Address of the Office(s)	Bangladesh National Museum, Shahbag, Dhaka.
	-Application Form Availability	On web site: www.bangladeshmuseum.gov.bd
	-Receiver of Application Form	Secretary, Bangladesh National Museum, Shahbag, Dhaka.
8.	Eligibility of Application	a. Must have valid Trade License b. Must have TIN c. Must have Bank Solvency Certificate d. Must have up-to-date income Tax Certificate e. Must have Documents as required and described in the Application form
9.	Price of Application Form	TK. 5000/- in the form of pay order/Bank draft in favour of secretary, Bangladesh National Museum
10.	Identify of Official Inviting Application	Dr. Md. Faroque Hossain Secretary Tel.N0-9674796,e-mail-dgmuseum @ yahoo.com
11.	The procuring entity reserves the right to reject all Applications	

Instruction to the Applicants for Enlistment under BNM

01. Intending Supplier (s)/Contractor(s)/Construction Firm(s) for Enlistment under BNM may download Application Form for each set from the web site of BNM; www.bangladeshmuseum.gov.bd.
02. Each page of the Application Form and related papers shall be signed & Sealed by the Applicant or person duly authorized, without which the Application will not be considered.
03. Necessary documents such as work order, work completion certificate, Payment certificate etc. furnished along with the Application Form must be duly attested by not below the rank of class-1 officer.
04. If any clarification is needed regarding Application Form, the Applicant may contact with the Officer invited Application for Enlistment.
05. (a) If any information, statement or certificate as furnished by the Applicant is found to be false or incorrect, the Application shall not be considered for Enlistment.
(b) If any information, statement or certificate is found to be false and incorrect at any time even after finalization, the Enlistment will be treated as canceled.
06. The Intending Supplier (s)/Contractor(s)/Construction Firm(s) shall have to deposit TK. 5000.00 (Five thousand) (Non-Refundable) with Application form for enlistment fee in favour of Secretary, Bangladesh National Museum in the form of pay Order/Bank Draft from any Scheduled Bank of Bangladesh.
07. Evaluation of the Application shall be made on the basis of the information and documents furnished by the Applicant.
08. The Employer or his authorized representative may conduct any investigation to verify the statements, documents, information etc. if and when required and found any misrepresentation or untrue/unjust statements, then the Application will not be considered.
09. The performance of the supplier (s)/Contractor(s)/Construction Firm(s) shall be reviewed in every financial year during which the enlistment may be voided or kept temporarily suspended or will not be renewal further. In such case, the decision of the Employer will be final.

10. The Employer if and when required, may pre-qualify/prepare a short list of supplier (s)/Contractor(s)/Construction Firm(s) among the enlisted contractors for any special/emergent nature of works basing on the performance of previous year (s).

11. For the aided projects, the guidelines of the concerned financing agency shall be followed. In that case an open tender may be invited and if necessary, tender shall be invited from the supplier (s)/Contractor(s)/Contraction Firm(s) duly pre-qualified or short listed as per guidelines of the financing agency concerned.

12. Applicants shall have to provide the documents of enlistment (if any) under any Govt./Semi Govt./Autonomous body. If, any fact is suppressed and subsequently detected as false/misrepresentation, application will not be considered.

13. Intending supplier (s)/Contractor(s)/Contraction Firm(s) may apply more than one category for enlistment.

14. The enlistment will be valid for a period of 01 (one) year i.e. for the fiscal year 2015-2016

15. The Procuring Entity (PE) reserves the right to extend the validly period of enlistment by renewal. fee of TK.2,000/-(Two Thousand) for next year.

16. The Employer reserves the right to enlist and not to enlist any Contractor/Contraction Firm without assigning any reason at whatsoever.

I have gone through the above instructions, understood and agreed.

Signature of the supplier/Contractor/

Construction Firm with Date & Seal.

Application Submission Letter

IFE No:_____

Date:

To: *[Name and address of Procuring Entity]*

I/We declare that, I/we have the legal capacity to enter into a contract with you, and have not been declared ineligible by the Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive or coercive practices.

I/We am/are not submitting more than one Application in this enlistment/ renewal of enlistment process in my/our own name or other name or in different names.

I/We have examined and have no reservations to the Document issued by you.

I/We certify that to the best of my/our knowledge, the information provided by me/us is correct and true.

I/We understand that if any of the particulars and statements provided above is proven to be incorrect and false, my/our enlistment shall be liable to cancellation.

I/We understand that you reserve the right to reject all the Applications or annul the enlistment proceedings without incurring any liability to Applicant.

Signature of the Applicant

Bangladesh National Museum
Shahbag, Dhaka.

Application Form for Enlistment

[This Form should be completed and signed by Applicant]

To: <i>[Name and address of Procuring Entity]</i>	Date :
Invitation for Enlistment No: 01/2015-2016	
Application Type: <input type="checkbox"/> First Time Application <input type="checkbox"/> Renewal Application <i>[USE ✓ MARKS]</i>	

1. Information of the Applicant		
1.1	Applicant's legal Name:	
1.2	Constitution of Applicant: <i>[USE ✓ MARKS]</i>	<input type="checkbox"/> Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Pvt. Ltd
1.3	Date of Constitution :	
1.4	Business/Mailing Address :	<ul style="list-style-type: none"> • Vill/Street: • P.O: • District/City: • Post Code: • Telephone: • Fax: • E-Mail:
1.4	VAT Registration Number :	
1.5	TIN :	
1.6	Personal Information of Proprietor/Managing Director/.....	<ul style="list-style-type: none"> • Name: • Male / Female <i>[USE ✓ MARKS]</i> • Father's Name: • Mother's name: • Age: • Educational Qualification: • National ID (if any):

1.7	Contact Details	<ul style="list-style-type: none"> • Telephone: • Fax: • E-Mail: 	
1.8	Particulars of Bank Account	<ul style="list-style-type: none"> • Name of the Bank: • Branch: • A/C No: 	
2. Other Information of the Applicant			
2.1	Applicant Category	<input type="checkbox"/> Category J : Films, Documentary & Others (1) Avtj vKvPÎ MhY (2) Z_ "vPÎ MhY (3) cÛgvY" vPÎ, vclj v m & Zwi (4) AvvI /vFRgvj hšçvWZ mieivn I Ab"vb" KvR	
2.4	Number of Employees:	<i>[List of Key Personnel, Bio-data of Technical Personnel]</i> <ul style="list-style-type: none"> • Technical: • Support staff: • Others: 	
2.5	Construction Equipment availability (if any):	<ul style="list-style-type: none"> • Name of equipment: • Number: • Year of ownership/acquisition: • Present Condition: 	
2.6	Financial Resources available to meet the construction cash flow :		
	No	Source of Financing	Amount Available

3.	Information on Debarment:		
3.1	Have you ever been debarred by any Govt. agency <i>[USE ✓ MARKS]</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please state when and where.
4.	Qualification requirement:		
4.1	1) Valid Trade License with 5 (five) years Documents. 2) TIN Certificate 3) Bank Solvency Certificate issued after publication of Invitation notice mentioning minimum present balance of TK. 3.00 (three) lac. 4) Bank Transaction statement for last 05 (Five) years 5) National ID 6) Up-to-date Income Tax clearance certificate 7) The vendor/ Supplier/Contractor must have following capacity of working experience;		

	<p>a. Must have experience for completion of similar type of works at least 30.00 (thirty) over a period of 05(Five) years in any Govt./Semi Govt./ Autonomous body/Established/reputed corporate body.</p> <p>b. Must have an experience for completion of similar type of works at least 05.00(Five) Lac over a period of 05(Five) years in any Govt./Semi Govt./ Autonomous body/Established Company.</p> <p>* Incomplete Application will not be Considered.</p> <p>* Failing Submission of any document as required or submission of false document the application will be treated as Non-Responsive</p>	
5.	Attachment (tick appropriate one):	
5.1	* 3 copies of PP size photograph of Proprietor/Managing Director	<input type="checkbox"/>
5.2	* TIN Certificate	<input type="checkbox"/>
5.3	* VAT Registration certificate	<input type="checkbox"/>
5.4	* Affidavit/Article of Association of the Firm (as applicable)	<input type="checkbox"/>
5.5	* Valid Trade License with 5 (five) years Documents.	<input type="checkbox"/>
5.6	* Bank Solvency Certificate issued after publication of Invitation notice mentioning minimum present balance of TK. 3.00 (three) lac.	<input type="checkbox"/>
5.7	* Up-to-date Income Tax clearance certificate	<input type="checkbox"/>
5.8	* Bio-data of Key Technical Personnel	<input type="checkbox"/>
5.9	* Tk. 30.00 (thirty) Lac Working experience over a period of last 05(Five) years.	<input type="checkbox"/>
	* Minimum 05.00 (Five) Lac in a single work order	<input type="checkbox"/>
5.10	* National Identity Card	<input type="checkbox"/>
6.	Specimen Signature of the Applicant:	<div style="border: 1px solid black; height: 25px; width: 100%;"></div> <div style="border: 1px solid black; height: 25px; width: 100%;"></div> <div style="border: 1px solid black; height: 25px; width: 100%;"></div>

