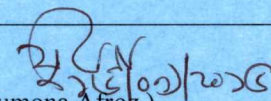




**Bangladesh National Museum (BNM)**  
**Shahbag, Dhaka-1000**  
**REQUEST FOR EXPRESSIONS OF INTEREST (EOI)**

GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH		
1.	Ministry/Division	Ministry of Cultural Affairs
2.	Agency	Bangladesh National Museum (BNM)
3.	Name of Procuring Entity	Director General, Bangladesh National Museum Shahbag, Dhaka-1000
4.	Procuring Entity District	Dhaka
5.	Expression of Interest for Selection of	Firm/Organization providing Services for development of Collection Management System (CMS), Descriptive Catalogue and Printing Works of Illustrated Descriptive Catalogues of the Bangladesh National Museum (BNM).
6.	EOI Ref. No.	EOI - 01 / 2015-2016
7.	Date ( dd /mm /yyyy )	19/09/2015
8.	Procurement Sub-Method	Selection under Fixed Budget
9.	Budget and Source of Funds	GOB
10.	Program Name	Development of Collection Management System (CMS) and Management Information System (MIS) of Bangladesh National Museum (BNM).
11.	EOI Closing Date and Time	12 October 2015, 5: 00 pm
12.	<b>Brief Description of the Assignment:</b> Bangladesh National Museum (BNM) has undertaken a Programme to enhance its Collection Management System that includes production of printed descriptive catalogues for the sake of additional security. Four major components of the Programmes are (i) develop and add description of objects to the existing digital database, (ii) develop descriptive catalogue in English with colour images of objects, (iii) printing and publication of descriptive catalogues in 15 (fifteen) volumes and (iv) enhancement of the related MIS of the Museum including relocation of its network operation centre. Accordingly, capable firms and companies (or, group of firms/companies) having essential competence are hereby called upon to express their interest on organizational letterhead for doing the job on quality in time. Expression of Interest letter, addressed to the undersigned, together with required document, duly signed and authenticated, shall be submitted in sealed envelope and delivered to the address of the undersigned by 12 October 2015. The envelope must be clearly marked "Expression of Interest Notice for Enhancement of BNM's Collection Management System". Intending firms/companies must be able to engage capable consultants (museologists in different fields), pre-press experts including book-designer, and IT experts (both HW and SW) for the job and have own full-fledged printing press with proven track record of quality printing and experience of working for a delicate place like museum.	
13.	<b>Experience, Resources and Delivery Capacity Required:</b> Pursuant to Public Procurement Act/Rules of the country in force, only the short-listed firms/companies will be requested to submit Proposal for the job. The Client, Bangladesh National Museum, shall not be responsible for any costs or expenses that may be incurred by the firms/companies for preparing or delivering the EOI with documents. The Client reserves the right to accept or reject any proposal without assigning any reason thereto. Documents to be submitted with the Letter to express interest are: (a) Trade License renewed for current fiscal year, (b) Company Certificate of Incorporation in case of a company, (c) National ID Card of the CEO/MD, (d) Business Identification Number (VAT number), (e) Taxpayer Identification Number-TIN, (f) Income tax certificate for the assessment year 2014-15, (g) Proof of turnover of at least BDT 6 crore in last 3 years; (h) Proof of turnover of at least BDT 3 crore in last 3 years for working for museums including digitalization, (i) Proof of completion work of a value of BDT 3 crore in a single work order in last 3 years, (j) Bank Solvency certificate of BDT 3 crore, (k) Press Declaration, (l) Sample of a quality catalogue or 2 sizeable book published within last three years, (j) CV of an experienced Consultant who will work as the coordinator for the project as well as the main copy editor. (k) A list of documents submitted is also warranted. It is underscored that copies of all documents to be submitted must be duly authenticated by a senior officer of the government. Failure to submit any of the above documents or obvious inadequacy may disqualify the firm/company for the job.	
14.	<b>Other Details:</b> Given the complex nature of the job (variety of tasks), a firm/company may league up with upto two other firms/companies (e.g. JVCA) etc. for attaining necessary collective capability, as provided in Public Procurement Act/Rules. In case of sister concerns, proof of single ownership must be submitted, in addition. Should any clarification be required, the undersigned may be contacted till 12 noon of 12 October 2015 during the office hours. A preview of the existing CMS will be organized upon request at 11am on 30 September 2015 at the premise of BNM.	
Web site: <a href="http://www.bangladeshmuseum.gov.bd">www.bangladeshmuseum.gov.bd</a>		

  
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